



Dear Exhibitor/Concessionaire:

Please find the enclosed vendor information for the 2019 Colusa County Pumpkin Village.

Pumpkin Village will be open to the public:

Sunday, October 20<sup>th</sup> from 10am-4pm & October 26<sup>th</sup> from 10am-6pm.

All food concessions must register with the Colusa County Health Department. Please be set up and ready to be checked by the Colusa County Health Department while at Pumpkin Village.

We ask that all vendors have a "Harvest" or "Fall" theme to them, for example if you are selling cookies they should be decorated as pumpkins, ghosts, spiders, etc.

- Booth fees are as follows:
  - Outdoor booth: 10'x10', \$50
    - You must provide your own canopy/tent if desired
  - Food Concessions: 10'x10', \$150 or 25% whichever is greater
  - We require all vendors to have liability insurance
    - You can provide your own or purchase through the Fairgrounds office

#### **General Information**

- Pumpkin Village will be held rain or shine.
- You must provide your own tables, chairs, and canopy/tent if desired. All booths are outdoors.
- Upon arrival to the Fairgrounds please check in with the Fair Office. Booth location will be provided to you at check in.
- We ask that all exhibitors be in place, set up and ready to go by 9:30 a.m. each day (prior to opening of the gates).
- Vendors will need to park in the general public parking lot and walk any inventory over to your booth, there will be no vehicle access to unload/load inventory onto the grounds.
- We require all booth vendors be set up during the **entire** duration of the event.
- Lastly, interact with the patrons and have a great time! The public/community at Pumpkin Village are our friends, family and neighbors. We want our vendors and patrons to enjoy being a part of Pumpkin Village and enjoy this wonderful event!

Once we receive your application, we will further discuss details about the event. Please contact me with any questions.

Sincerely,  
Araceli Plaza  
Office Assistant  
Colusa County Fair  
[araceli@colusacountyfair.com](mailto:araceli@colusacountyfair.com)  
530-458-2641 ext. 106

**COLUSA COUNTY FAIRGROUNDS, PUMPKIN VILLAGE**

**OCTOBER 20<sup>TH</sup> & 26<sup>TH</sup>, 2019**

**CONCESSION/EXHIBITOR**

**APPLICATION FORM**

**NOTE:** This application for Concession/Exhibit space is **not** a commitment by the applicant, **nor is it a guarantee of space at the Colusa County Fairgrounds, Pumpkin Village.**

NAME OF COMPANY: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

TYPE OF CONCESSION/EXHIBIT: \_\_\_\_\_

SIZE AND PRICE PER BOOTH PER EXHIBITOR

**\$50.00** 10' X 10' OUTSIDE \_\_\_\_\_

FOOD CONCESSIONAIRES **\$150.00** OR **25%** WHICH EVER IS GREATER \_\_\_\_\_

Detailed description of EVERY ITEM sold, and/or displayed. Any item not listed below, will not be permitted to be sold without approval. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ATTACH A PICTURE OF UNIT/BOOTH, FULL MENU AND RETURN WITH COMPLETED FORM.**

UTILITIES NEEDED: ELECTRIC \_\_\_\_\_ WATER \_\_\_\_\_

**We will only be providing 110 volt hook ups this year, 50 amp will NOT be available due to the electrical capacity of the Fairgrounds.**

TRAILER STATISTICS:

LENGTH WITH TONGUE \_\_\_\_\_ LENGTH WITHOUT TONGUE: \_\_\_\_\_

WIDTH INCLUDING AWNINGS \_\_\_\_\_ HEIGHT \_\_\_\_\_

SERVICE FROM: FRONT \_\_\_\_\_ SIDE \_\_\_\_\_ BOTH \_\_\_\_\_

RV SPACE REQUIRED: YES/NO LENGTH \_\_\_\_\_ POP OUT \_\_\_\_\_

(All RV spaces are on a First come first serve basis)

TO: ARACELI PLAZA, CONCESSION/EXHIBIT COORDINATOR

1303 – 10<sup>TH</sup> STREET

COLUSA, CA 95932

OFFICE 530-458-2641 EXT. 106 e-mail: [araceli@colusacountyfair.com](mailto:araceli@colusacountyfair.com)

I agree to abide by the rule and regulations stipulated in the actual contract should space become available

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date